**Project Scope Statement**  
**Project Title:** IntelliAssist AI Powered Virtual Assistant  
**Date:** March 2, 2025  
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### **Project Justification**

The IntelliAssist project aims to develop an AI-powered virtual assistant designed to assist users with note-taking, task management, and answering queries. This tool will help students and professionals improve productivity by offering a seamless, user-friendly web interface.

### **Product Characteristics and Requirements**

* AI-powered virtual assistant with core functionality for answering queries.
* Web-based interface allowing users to interact with the assistant.
* Essential task management and note-taking features.
* Project documentation including Charter, Scope Statement, and WBS.

### **Product User Acceptance Criteria**

* The AI assistant should be able to process and respond to basic queries efficiently.
* The web interface should be intuitive and user-friendly.
* All project documentation and deliverables should be completed on time.
* The final product should function within the scope defined, avoiding unnecessary feature expansion.

### **Summary of Project Deliverables**

#### Project Management-Related Deliverables:

* Project Charter
* Scope Statement
* Work Breakdown Structure (WBS)
* Project schedule and cost estimation (if required)
* Status reports
* Final project presentation
* Final project report
* Lessons-learned report

#### Product-Related Deliverables:

* AI prototype with basic functionalities.
* Web interface design documents.
* Testing and validation reports.
* Final implementation report detailing system performance and limitations.